

**TRANSMISSION REQUIREMENTS**

Date \_\_\_\_\_

The Registrar  
Centurion Registrars Limited  
No. 33C Cameron Road, Ikoyi, Lagos  
Lagos State.

Dear Sir/Madam,

**COMPANY OF REQUEST:** \_\_\_\_\_

**ESTATE OF:** \_\_\_\_\_

We refer to your letter dated \_\_\_\_\_ and advise that the under listed documents be submitted to enable us to transmit the above -mentioned equity to the said Administrator (s) of the Deceased's Estate.

**(Please it is compulsory you provide information on all the asterisked items)**

- Original Death Certificate for sighting only and two Photostat copy.
- Original copy of the Letters of Administration/Probate for sighting and two photocopies.
- A Certificate of additional assets obtained from the probate division of a High Court if the Letter of Administration does not indicate that the deceased acquired shares in any company.
- All share certificates acquired by the deceased in your possession for endorsement.
- A confirmation of signature (s) of the Administrator (s) by his/her/their/Banks (s). This confirmation should be on the bank's letter head paper with the Administrator(s) Passport Photographs (duly authenticated by Bankers) and signature embodied thereon duly attested to by two authorized officials of the Bank who should indicate their names and page numbers on the bank's signature book. (Please note that Bankers' Confirmation of Signature from Community Banks is not acceptable).
- Means of identification.
- Newspaper publication or Gazette.
- Administrators(s) to come in person.
- Legal fee for confirmation of Probate/Letters of Administration as applicable:-
  - (i) If issued by Lagos High Court - =N= \_\_\_\_\_
  - (ii) If Issued by other States High Courts - =N= \_\_\_\_\_
  - (ii) Amount Paid: \_\_\_\_\_

Thank you.

For: **CENTURION REGISTRARS LIMITED**